

AGENDA ITEM # 25

September 9, 1997

\*

Consider approving the transfer of the following fixed assets from County Treasurer to Constable Pct. #4:

(1) HON legal 4 drawer file cabinet A106484

Moved: Commissioner Hays

Seconded: Commissioner Boatright

Motion: To approve the transfer of fixed assets from County Treasurer to Constable Pct. #4:

(1) HON legal 4 drawer file cabinet A106484

Vote: Motion carried 5 - 0

< Clerk copy here >

ORIGINAL

CHANGE OF FIXED ASSET STATUS

DATE 09/03/97

THE FOLLOWING FIXED ASSET IS TO BE: (Circle One)

XXXXX

TRANSFERRED

SOLD

DISPOSED

FIXED ASSET

Quantity	Description	Model	Serial #
1	HON Legal 4 Drawer File Cabinet		A106484

FROM (Transferor): COUNTY TREASURER

TO (Transferee): CONSTABLE PCT 4

The Transferor requests that this fixed asset be removed from the inventory for his/her office and placed in the inventory for the Transferee's office as of the date shown above.

Vivian L. Wood Vivian L. Wood  
Transferor - Elected Official/Department Head

MD RUBLE MD RUBLE  
Transferee - Elected Official/Department Head

approved 9-9-97  
John C. Daugherty

AGENDA ITEM # 26

September 9, 1997

\*

Consider approving the transfer of the following fixed assets from County Clerk to Information Systems:

(1) Executive Desk

A104987

Moved: Commissioner Hays

Seconded: Commissioner Boatright

Motion: To approve the transfer of the following fixed asset from County Clerk to Information Systems:

(1) Executive Desk

A104987

Vote: Motion carried 5 - 0

&lt; Clerk copy here &gt;

## CHANGE OF FIXED ASSET STATUS

DATE

9-3-97

THE FOLLOWING FIXED ASSET IS TO BE: (Circle One)

TRANSFERRED

SOLD

DISPOSED

## FIXED ASSET

Quantity	Description	Model	Serial #
1	Executive Desk		A 104987

FROM (Transferor):

County Clerk

TO (Transferee):

Information Systems

The Transferor requests that this fixed asset be removed from the inventory for his/her office and placed in the inventory for the Transferee's office as of the date shown above.



Transferor - Elected Official/Department Head



Transferee - Elected Official/Department Head

approved 9-9-97  
John C. Dayler