

**SUPPLEMENTAL WORK AUTHORIZATION NO.   1**  
**TO**  
**WORK AUTHORIZATION NO.   1**

**WILLIAMSON COUNTY ROAD AND BRIDGE PROJECT:**  
**Construct and Renovate County Facilities Including the Williamson County Inner Loop Annex**

This Supplemental Work Authorization No.   1   to Work Authorization No.   1   is made pursuant to the terms and conditions of the Williamson County Contract for Architectural/Engineering Services, being dated **August 21, 2018** ("Contract") and entered into by and between Williamson County, Texas, a political subdivision of the State of Texas, (the "County") and **KGA Architecture** (the "Firm").

WHEREAS, the County and the Firm executed Work Authorization No.   1   dated effective **August 21, 2018** (the "Work Authorization");

WHEREAS, pursuant to the Contract, amendments, changes and modifications to a fully executed Work Authorization shall be made in the form of a Supplemental Work Authorization; and

WHEREAS, it has become necessary to amend, change and modify the Work Authorization.

**AGREEMENT**

NOW, THEREFORE, premises considered, the County and the Firm agree that the Work Authorization shall be amended, changed and modified as follows:

- I. The above referenced Work Authorization termination date shall be modified to **September 30, 2020**. The Services to be Provided by the Firm shall be fully completed on or before said date unless extended by an additional Supplemental Work Authorization. The revised Work Schedule is attached hereto as Attachment "C" (must be attached).
- II. The maximum amount payable for services under the Work Authorization is hereby increased from **\$20,000.00** to **\$420,000.00**. The revised Work Schedule is attached hereto as Attachment "C" (must be attached).

County believes it has sufficient funds currently available and authorized for expenditure to finance the costs of this Supplemental Work Authorization. Firm understands and agrees that County's payment of amounts under this Supplemental Work Authorization is contingent on the County receiving appropriations or other expenditure authority sufficient to allow the County, in the exercise of reasonable administrative discretion, to continue to make payments under the Supplemental Work Authorization. It is further understood and agreed by Firm that County shall have the right to terminate this Supplemental Work Authorization at the end of any County fiscal year if the governing body of County does not appropriate sufficient funds as determined by

County's budget for the fiscal year in question. County may effect such termination by giving written notice of termination to Firm.

Except as otherwise amended by prior or future Supplemental Work Authorizations, all other terms of the Work Authorization are unchanged and will remain in full force and effect.

This Supplemental Work Authorization does not waive the parties' responsibilities and obligations provided under the Contract.

**IN WITNESS WHEREOF**, the County and the Firm have executed this Supplemental Work Authorization, in duplicate, to be effective as of the date of the last party's execution below.

**FIRM:**

**COUNTY:**

By:   
Signature

By: \_\_\_\_\_  
Signature

Richard Romito  
Printed Name

Bill Gravell, Jr.  
Printed Name

Partner, COO/CFO  
Title

Williamson County Judge  
Title

2/19/2019  
Date

\_\_\_\_\_  
Date

LIST OF ATTACHMENTS

Attachment A - Services to be Provided by County

Attachment B - Services to be Provided by Firm

Attachment C - Work Schedule

Attachment D - Fee Schedule

Attachment C - Work Schedule

Please see next pages.



January 14, 2019

Williamson County  
710 Main Street, Suite 301  
Georgetown, TX 78626

Attention: Williamson County

Regarding: Williamson County Inner Loop – Additional Services Request #1  
KGA Project No.: 18459.01

To Whom It May Concern:

We are respectfully submitting an Additional Service Request (ASR) for the above referenced Project. The scope of services for this ASR is as follows:

Annex Building:

- The removal of the steel “W” Structure at the building courtyard entrance
- Provide new lighting at the parking lot loop and entry courtyard
- Replace entire roofing system with new single ply membrane system down to deck (current is TPO)
- New fire suppression system for entire building
- Determine whether there is room to increase parking to the building
- Reconfigure offices, storage, break rooms and lobbies as indicated on owner approved plans
- Determine if egress is sufficient for all areas of renovation and provide as necessary
- Restrooms (104, 105, 106, 605, 606, 614) to received new finishes, plumbing fixtures, vanity counter, light fixtures and toilet accessories (including partitions)
- Large pendant lights throughout building are to be replaced with similar LED fixture
- Remove translucent ceiling tiles and replace with acoustical ceiling tiles. Reuse existing grid. Replace strip lights over the translucent ceiling with lay-in ceiling. Reconfigure mechanical air supply as needed.
- Sound attenuation will be required in walls and above ceiling in offices 707-711
- Replace card reader at door to corridor 750
- Provide new cabinetry at break rooms
- Reuse existing bullet resistant window at HR reception for new Elections reception. Need to determine if new bullet resistant windows will be needed.
- Provide Voting Machine Storage: consider High stacks with pallets that can be accessed by fork lifts
  - Approximately 750 ballot machines (24”x24”x10”) and stands to be stored separately in high vertical storage. Ballot machines may be stored flat or upright like a book
  - 80-scanning modules (2’x2’) will need storage and are not stackable

Williamson County Inner Loop -- Additional Services Request #1

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- Locate area for laptop and suitcases in existing rolling racks (2 - 4' W x 6' L x 7" H)
- All moving storage and fork lifts must be able to clear current door heights or rework doors to fit. Maintain generous aisles for fork lifts and moveable storage
- Manually operated garage door at vestibule 403 needs better security than the current padlock
- Handrail at sidewalk outside of man door this area turns and stops at drive to garage door. Need to reshape curb to be a single step down and remove handrail for access from sidewalk
- Elections storage to relocate lights and HVAC supply ducts (higher)
- Tab Room must have heavy security and view window
- The existing Courtroom will become the Elections Training Room with multiple projections screens (at least 4)
- Additional ventilation to address bad smell in Room 507 due to access to Riser Room 508
- Partial removal to CMU wall to access Riser Room. Header detail to be provided
- Create accessible sidewalk from parking to entrance at vestibule 512
- Repaint of exterior façade to be included in base bid
- Provide new paint and/or VCT flooring only in spaces affected by wall/door reconfigurations
- Restrooms (104, 105, 605, 606, 614) ventilation systems to be modified to ensure they are working correctly
- Remove shower function at back of Restrooms 605 & 606. Space to be reconfigured to allow access to Supply 806 and WH Closet 805 from adjacent Reception 807 or Mens 605
- Door wall of offices 712 & 713 to be all glass or mostly glass (alum system)
- Install close-matrix insulation (polystyrene) at exterior walls of rooms 901, 902, 903 & 904
- Remove and replace joint compounds at window systems
- Replace weather seals at all exterior doors
- Remove discoloration from exterior façade due to water staining & organic growth and provide new exterior paint
- Repair erosion at building perimeter and install gutter erosion control system at all downspouts
- Provide smoke detectors throughout duct system to supplement recently installed AC units which do not have smoke detectors

Communications Building:

- Add lockers, security camera and power/data at Entry-Waiting D100-D101
- Add wall just past restroom doors that terminates under the ceiling grid and provide door with card reader
- Divide Breakroom D106 to form manager office
  - Wall to be above ceiling (possibly to deck) and to be sound insulated
  - Reconfiguration of lighting and vents will be needed
  - Additional power/data needed in office
- Addition power/data needed in D107 and D116 for use at multi-desk office spaces
- Add door between D107 and D116
  - Investigation will need to be done regarding the location of the Motorola Radio equipment in relation to the new door in the corner of D116
- Add door to D114
- Add card reader to door D117
- Owner to remove vehicle lift at D122

- Add shallow warehouse style rack to outside wall of D122
  - A clear walk way will need to be maintained between the edge of the vehicle access doors and the face of the racks
  - Racks are to be secured using a system of sliding metal lockable gates
  - Free access will need to be maintained to the emergency shutoff switch close to the mid-point of the wall
  - Rack and gates to avoid conflict with ceiling mounted heaters at both ends of the storage wall

**Compensation** for the Additional Services described above shall be provided on a Not to Exceed T&M cost of Four Hundred Thousand Dollars (\$400,000.00).

We will bill this on our continuing monthly invoice as an Additional Service and all other portions of our original contract for Architectural / Engineering Services for this project remain unchanged.

Should you have any questions or comments, please do not hesitate to contact our office.

Sincerely,



Luma Jaffar, AIA, RIBA, LEED BD+C  
Partner

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APPROVED:

By: \_\_\_\_\_

Date: \_\_\_\_\_