Williamson County
Asset Status Change Form

The following asset(s) is(are) considered for: (select one)
C TRANSFER between county departments  C TRADE-IN for new assets of similar type for the county
C SALE at the earliest auction *  C DONATION to a non-county entity
C DESTRUCTION due to Public Health / Safety

Asset List:

<table>
<thead>
<tr>
<th>Quantity</th>
<th>Description (year, make, model, etc.)</th>
<th>Manufacturer ID# (serial, service tag, or VIN)</th>
<th>County Tag#</th>
<th>Condition of Assets (Working, Non-Working)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Inmate Clothing</td>
<td>see attached report</td>
<td></td>
<td>Non-Working</td>
</tr>
<tr>
<td></td>
<td>Inmate Shoes</td>
<td>see attached report</td>
<td></td>
<td>Non-Working</td>
</tr>
<tr>
<td></td>
<td>Inmate Towels</td>
<td>see attached report</td>
<td></td>
<td>Non-Working</td>
</tr>
<tr>
<td></td>
<td>Inmate Blankets</td>
<td>see attached report</td>
<td></td>
<td>Non-Working</td>
</tr>
<tr>
<td></td>
<td>Inmate Mattress Covers</td>
<td>see attached report</td>
<td></td>
<td>Non-Working</td>
</tr>
</tbody>
</table>

Parties involved:

FROM (Transferor Department): 570 Corrections
Transferor - Elected Official/Department Head/Authorized Staff:

LC Marshall
Print-Name
Signature
Date

Contact Person:
Lieutenant Chris Watts
Print Name
Phone Number

TO (Transferee Department/Auction/Trade-in/Donee):

Transferee - Elected Official/Department Head/Authorized Staff OR Donee - Representative: (If being approved for Sale or Trade-in, no signature is necessary.)

Print Name
Signature
Date

Contact Person:

Phone Number

* If the above asset(s) is (are) listed for sale at auction and no bids are made, the Purchasing Director may dispose of or donate this (these) asset(s). A list of the (these) asset(s) to be donated or disposed of will be sent to the Auditor's Office with a date of donation or disposal.

Forward to County Auditor's Office

This Change Status was approved as agenda item # _______ in Commissioner's Court on ____________

If for Sale, the asset(s) was(were) delivered to warehouse on ____________ by __________________________
TO: Captain Pokluda  
FROM: Lt. Christopher T. Watts  
DATE: 10/13/2015  
SUBJECT: Items for Destruction

The following items are for Destruction:

1. Inmate Uniforms Pants (422) and Tops (302)
2. Inmate Shoes (Crocs) 295 in total
3. Inmate Towels (303)
4. Inmate Blankets (173)
5. Inmate Mattress Covers (394)

Towels were donated to WCRAS. See emails for confirmation.

All of the above items have been ripped or torn beyond repair.