Williamson County
Asset Status Change Form

The following asset(s) is(are) considered for: (select one)

☐ TRANSFER between county departments
☐ SALE at the earliest auction *
☐ TRADE-IN for new assets of similar type for the county
☐ DONATION to a non-county entity
☐ DESTRUCTION due to Public Health / Safety
☐ SALE to a government entity / civil or charitable organization in
the county at fair market value

Asset List:

<table>
<thead>
<tr>
<th>Quantity</th>
<th>Description (year, make, model, etc.)</th>
<th>Manufacturer ID# (serial, service tag, or VIN)</th>
<th>County Tag#</th>
<th>Condition of Assets (Working, Non-Working)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 PALLET</td>
<td>9 1/2 x 11 Computer Form Paper (approx. 59 boxes)</td>
<td>RECEIVED</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Parties involved:

FROM (Transferor Department): ITS

Transferor - Elected Official/Department Head/Authorized Staff:

[Signature]

Print Name:

[Signature]

Date: 10/29/2014

Contact Person:

Tony Hill

Print Name

Phone Number: 943-3314

TO (Transferee Department/Auction/Trade-in/Donee): Auction

Transferee - Elected Official/Department Head/Authorized Staff OR Donee - Representative: (If being approved for Sale or Trade-in, no signature is necessary.)

Contact Person:

Tony Hill

Print Name

Signature

Date

Phone Number

* If the above asset(s) is (are) listed for sale at auction and no bids are made, the Purchasing Director may dispose of or donate this (these) asset(s). A list of the (these) asset(s) to be donated or disposed of will be sent to the Auditor’s Office with a date of donation or disposal.

Forward to County Auditor's Office

This Change Status was approved as agenda item # ______ in Commissioner's Court on ________________

If for Sale, the asset(s) was(were) delivered to warehouse on ________________ by ________________
Williamson County
Asset Status Change Form

The following asset(s) is(are) considered for: (select one)

- ☐ TRANSFER between county departments
- ☐ SALE at the earliest auction *
- ☐ TRADE-IN for new assets of similar type for the county
- ☐ DONATION to a non-county entity
- ☐ DESTRUCTION due to Public Health / Safety
- ☐ SALE to a government entity / civil or charitable organization in the county at fair market value

Asset List:

<table>
<thead>
<tr>
<th>Quantity</th>
<th>Description (year, make, model, etc.)</th>
<th>Manufacturer ID# (serial, service tag, or VIN)</th>
<th>County Tag#</th>
<th>Condition of Assets (Working, Non-Working)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>credenza</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Parties involved:

FROM (Transferor Department):

GIS

Transferor - Elected Official/Department Head/Authorized Staff:

Richard Sample

Contact Person: Richard Sample

Print Name

Signature

Date

Phone Number

TO (Transferee Department/Auction/Trade-in/Donee):

Auction

Transferee - Elected Official/Department Head/Authorized Staff OR Donee - Representative: (If being approved for Sale or Trade-in, no signature is necessary.)

Contact Person:

Print Name

Signature

Date

Phone Number

* If the above asset(s) is (are) listed for sale at auction and no bids are made, the Purchasing Director may dispose of or donate this (these) asset(s). A list of the (these) asset(s) to be donated or disposed of will be sent to the Auditor's Office with a date of donation or disposal.

---

**Forward to County Auditor's Office**

This Change Status was approved as agenda item # _____ in Commissioner's Court on ____________

If for Sale, the asset(s) was( were) delivered to warehouse on ____________ by ____________
Williamson County
Asset Status Change Form

The following asset(s) is(are) considered for: (select one)

- TRANSFER between county departments
- SALE at the earliest auction *
- TRADE-IN for new assets of similar type for the county
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Asset List:

<table>
<thead>
<tr>
<th>Quantity</th>
<th>Description</th>
<th>Manufacturer ID# (serial, service tag, or VIN)</th>
<th>County Tag#</th>
<th>Condition of Assets (Working, Non-Working)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Pallet of assorted copper pipe pieces</td>
<td></td>
<td></td>
<td>Working</td>
</tr>
<tr>
<td>10</td>
<td>Remnant rolls of carpet</td>
<td></td>
<td></td>
<td>Working</td>
</tr>
<tr>
<td>1</td>
<td>Remnant roll of sheet vinyl</td>
<td></td>
<td></td>
<td>Working</td>
</tr>
<tr>
<td>2</td>
<td>Bags of flex duct &amp; pipe bridges</td>
<td></td>
<td></td>
<td>Working</td>
</tr>
<tr>
<td>1</td>
<td>Aerohot food warmer - kitchen equipment</td>
<td>EP303M</td>
<td></td>
<td>Working</td>
</tr>
</tbody>
</table>

Parties involved:

FROM (Transferor Department): Facilities

Transferor - Elected Official/Department Head/
Authorized Staff:

Gary Wilson
Print Name
Signature

Contact Person:
Mike Hoff
Print Name
Date: October 28, 2014
Phone Number: +1 (512) 943-1599

TO (Transferee Department/Auction/Trade-in/Donee): Auction

Transferee - Elected Official/Department Head/
Authorized Staff OR Donee - Representative: (if being approved for Sale or Trade-in, no signature is necessary.)

Print Name
Signature
Date
Phone Number

* If the above asset(s) is (are) listed for sale at auction and no bids are made, the Purchasing Director may dispose of or donate this (these) asset(s). A list of the (these) asset(s) to be donated or disposed of will be sent to the Auditor's Office with a date of donation or disposal.

Forward to County Auditor's Office

This Change Status was approved as agenda item # ______ in Commissioner's Court on ________________

If for Sale, the asset(s) was(were) delivered to warehouse on ________________ by ____________________

Print Name
Signature
Date
Phone Number
Williamson County
Asset Status Change Form

The following asset(s) is(are) considered for: (select one)

- TRANSFER between county departments
- SALE at the earliest auction *
- TRADE-IN for new assets of similar type for the county
- DONATION to a non-county entity
- DESTRUCTION due to Public Health / Safety
- SALE to a government entity / civil or charitable organization in the county at fair market value

Asset List:

<table>
<thead>
<tr>
<th>Quantity</th>
<th>Description</th>
<th>Manufacturer ID# (serial, service tag, or VIN)</th>
<th>County Tag#</th>
<th>Condition of Assets (Working, Non-Working)</th>
</tr>
</thead>
<tbody>
<tr>
<td>2</td>
<td>wooden easel</td>
<td>N/A</td>
<td></td>
<td>Working</td>
</tr>
<tr>
<td>1</td>
<td>Reznor gas Highboy Heater</td>
<td>Model SCA150-6 1995</td>
<td></td>
<td>Working</td>
</tr>
<tr>
<td>7</td>
<td>Oak laminate door</td>
<td>N/A</td>
<td></td>
<td>Working</td>
</tr>
<tr>
<td></td>
<td>Pallet of 5 gallon containers of assorted paints</td>
<td></td>
<td></td>
<td>Working</td>
</tr>
<tr>
<td></td>
<td>Pallet of 1 gallon containers of assorted paints</td>
<td></td>
<td></td>
<td>Working</td>
</tr>
</tbody>
</table>

Parties involved:

FROM (Transferor Department): Facilities

Transferor - Elected Official/Department Head/Authorized Staff:

Gary Wilson
Print Name: [Signature]
Date: October 28, 2014

Contact Person: Mike Hoff
Print Name
Phone Number: +1 (512) 943-1599

TO (Transferee Department/Auction/Trade-in/Donee): Auction

Transferee - Elected Official/Department Head/Authorized Staff OR Donee - Representative: (If being approved for Sale or Trade-in, no signature is necessary.)

Contact Person:

Print Name

Signature: [Signature]
Date: [Date]

Phone Number

*If the above asset(s) is (are) listed for sale at auction and no bids are made, the Purchasing Director may dispose of or donate this (these) asset(s). A list of the (these) asset(s) to be donated or disposed of will be sent to the Auditor's Office with a date of donation or disposal.

Forward to County Auditor's Office

This Change Status was approved as agenda item # _______ in Commissioner's Court on ________

If for Sale, the asset(s) was(ware) delivered to warehouse on ________ by ________
Williamson County
Asset Status Change Form

The following asset(s) is(are) considered for: (select one)

C TRANSFER between county departments  C TRADE-IN for new assets of similar type for the county
C SALE at the earliest auction *  C DONATION to a non-county entity

DESTRUCTION due to Public Health / Safety

Asset List:

<table>
<thead>
<tr>
<th>Quantity</th>
<th>Description (year, make, model, etc.)</th>
<th>Manufacturer ID# (serial, service tag, or VIN)</th>
<th>County Tag#</th>
<th>Condition of Assets (Working, Non-Working)</th>
</tr>
</thead>
<tbody>
<tr>
<td>870</td>
<td>Inmate Pants (523), Inmate Shirts (347) - (See attached report)</td>
<td></td>
<td></td>
<td>Non-Working</td>
</tr>
<tr>
<td>268</td>
<td>Inmate Shoes</td>
<td></td>
<td></td>
<td>Non-Working</td>
</tr>
<tr>
<td>504</td>
<td>Inmate Towels</td>
<td></td>
<td></td>
<td>Non-Working</td>
</tr>
<tr>
<td>490</td>
<td>Inmate Mattress Covers</td>
<td></td>
<td></td>
<td>Non-Working</td>
</tr>
<tr>
<td>261</td>
<td>Inmate Blankets</td>
<td></td>
<td></td>
<td>Non-Working</td>
</tr>
</tbody>
</table>

Parties involved:

FROM (Transferor Department): Williamson County Jail (570)

Transferor - Elected Official/Department Head/ Authorized Staff:

Chief Deputy L.C. Marshall

Print Name

Signature

Date

Contact Person:

LT. Chris Watts # 2801

Print Name

Phone Number +1 (512) 943-1689

TO (Transferee Department/Auction/Trade-In/Donee):

Transferee - Elected Official/Department Head/ Authorized Staff OR Donee - Representative: (If being approved for Sale or Trade-in, no signature is necessary.)

Contact Person:

Print Name

Signature

Date

Phone Number

* If the above asset(s) is (are) listed for sale at auction and no bids are made, the Purchasing Director may dispose of or donate this (these) asset(s). A list of the (these) asset(s) to be donated or disposed of will be sent to the Auditor's Office with a date of donation or disposal.

Forward to County Auditor's Office

This Change Status was approved as agenda item # in Commissioner's Court on

If for Sale, the asset(s) was(were) delivered to warehouse on by


Williamson County Sheriff's Office  
Corrections  
*The following assets are to be considered for destruction*

<table>
<thead>
<tr>
<th>Item</th>
<th>Quantity</th>
<th>Condition</th>
</tr>
</thead>
<tbody>
<tr>
<td>Inmate Pants</td>
<td>523</td>
<td>Damaged, not repairable</td>
</tr>
<tr>
<td>Inmate Tops</td>
<td>347</td>
<td>Damaged, not repairable</td>
</tr>
<tr>
<td>Inmate Shoes</td>
<td>268</td>
<td>Damaged, not repairable</td>
</tr>
<tr>
<td>Inmate Towels</td>
<td>504</td>
<td>Damaged, not repairable</td>
</tr>
<tr>
<td>Inmate Blankets</td>
<td>261</td>
<td>Damaged, not repairable</td>
</tr>
<tr>
<td>Inmate Mattress Covers</td>
<td>490</td>
<td>Damaged, not repairable</td>
</tr>
</tbody>
</table>

**THE ABOVE ITEMS HAVE BEEN RIPPED OR TORN BEYOND REPAIR**
Williamson County
Asset Status Change Form

The following asset(s) is(are) considered for: (select one)
- TRANSFER between county departments
- TRADE-IN for new assets of similar type for the county
- SALE at the earliest auction *
- DONATION to a non-county entity
- DESTRUCTION due to Public Health / Safety

Asset List:

<table>
<thead>
<tr>
<th>Quantity</th>
<th>Description</th>
<th>Manufacturer ID# (serial, service tag, or VIN)</th>
<th>County Tag#</th>
<th>Condition of Assets (Working, Non-Working)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Sansui TV (See report)</td>
<td>sh/# 057910726704</td>
<td></td>
<td>Non-Working</td>
</tr>
<tr>
<td>1</td>
<td>Insignia TV</td>
<td>sh/# 8337EPS15226</td>
<td></td>
<td>Non-Working</td>
</tr>
<tr>
<td>1</td>
<td>Pyney TV</td>
<td>sh/# 2397LC15KT46H14974</td>
<td></td>
<td>Non-Working</td>
</tr>
<tr>
<td>1</td>
<td>RCA TV</td>
<td>sh/# 020220416</td>
<td></td>
<td>Non-Working</td>
</tr>
<tr>
<td>1</td>
<td>Emerson TV</td>
<td>sh/# V21241237</td>
<td></td>
<td>Non-Working</td>
</tr>
</tbody>
</table>

Parties involved:

FROM (Transferor Department): Williamson County Commissary Operating Account

Transferor - Elected Official/Department Head/Authorized Staff:

Chief Deputy L.C. Marshall
Print Name: Jamie Marshall
Date: 10-24-14
Signature: [Signature]
Phone Number: +1 (512) 943-1689
Contact Person: Lt. Chris Watts # 2801

TO (Transferee Department/Auction/Trade-In/Donee):

Transferee - Elected Official/Department Head/Authorized Staff OR Donee - Representative: (If being approved for Sale or Trade-in, no signature is necessary.)

Print Name
Date
Signature
Phone Number

Contact Person:

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Forward to County Auditor's Office

This Change Status was approved as agenda item # in Commissioner's Court on

If for Sale, the asset(s) was(were) delivered to warehouse on by

[Signature]
Williamson County Sheriff's Office  
Corrections

The following assets are to be considered for sale at the earliest auction

<table>
<thead>
<tr>
<th>Item</th>
<th>Quantity</th>
<th>Condition</th>
<th>Manufacturer ID #</th>
<th>County ID</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sansui TV</td>
<td>1</td>
<td>Non-Working</td>
<td>s/n# 057910726704</td>
<td></td>
</tr>
<tr>
<td>Insignia TV</td>
<td>1</td>
<td>Non-Working</td>
<td>s/n# 8337EPS15226</td>
<td></td>
</tr>
<tr>
<td>Pyney TV</td>
<td>1</td>
<td>Non-Working</td>
<td>s/n# 2397LC15KT46H14974</td>
<td></td>
</tr>
<tr>
<td>RCA TV</td>
<td>1</td>
<td>Non-Working</td>
<td>s/n# 020220416</td>
<td></td>
</tr>
<tr>
<td>Emerson TV</td>
<td>1</td>
<td>Non-Working</td>
<td>s/n# V21241237</td>
<td></td>
</tr>
</tbody>
</table>

THE FOLLOWING TV'S TURN ON
BUT SOME OF THE BUTTONS DO NOT WORK AND THE PICTURE IS FADING
Williamson County
Asset Status Change Form

The following asset(s) is(are) considered for: (select one)
- TRANSPORT between county departments
- TRADE-IN for new assets of similar type for the county
- SALE at the earliest auction *
- DONATION to a non-county entity
- DESTRUCTION due to Public Health / Safety

Asset List:

<table>
<thead>
<tr>
<th>Quantity</th>
<th>Description</th>
<th>Manufacturer ID# (serial, service tag, or VIN)</th>
<th>County Tag#</th>
<th>Condition of Assets (Working, Non-Working)</th>
</tr>
</thead>
<tbody>
<tr>
<td>151</td>
<td>511 Tactical Pants (See attached report)</td>
<td></td>
<td></td>
<td>Non-Working</td>
</tr>
<tr>
<td>104</td>
<td>S/S Tactical Shirts (96), L/S Tactical Shirts (8)</td>
<td></td>
<td></td>
<td>Non-Working</td>
</tr>
<tr>
<td>37</td>
<td>Class A Pants (9), Class A Shirts (2), Class B Shirts (26)</td>
<td></td>
<td></td>
<td>Non-Working</td>
</tr>
<tr>
<td>17</td>
<td>Ballcups (11), Wind Breakers (6),</td>
<td></td>
<td></td>
<td>Non-Working</td>
</tr>
<tr>
<td>20</td>
<td>L/S Medic Shirts (3), S/S Medic Shirts (9), Blue Clerk Shirts (8)</td>
<td></td>
<td></td>
<td>Non-Working</td>
</tr>
</tbody>
</table>

Parties involved:

FROM (Transferor Department): Williamson County Jail (570)
Transferor - Elected Official/Department Head/Authorized Staff:

Chief Deputy L.C. Marshall
Print Name
Signature: [Signature]
Date: 10-24-14

Contact Person: LT. Chris Watts # 2801
Phone Number: +1 (512) 943-1689

TO (Transferee Department/Auction/Trade-in/Donee):
Transferee - Elected Official/Department Head/Authorized Staff OR Donee - Representative: (If being approved for Sale or Trade-in, no signature is necessary.)

Contact Person:
Print Name
Signature: [Signature]
Date: [Date]
Phone Number: [Phone Number]

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Forward to County Auditor's Office

This Change Status was approved as agenda item # in Commissioner's Court on ___________________.

If for Sale, the asset(s) was(were) delivered to warehouse on ___________________ by ___________________.

[Signature]
[Date]
Williamson County Sheriff's Office
Corrections

The following assets are to be considered for sale at the earliest auction

<table>
<thead>
<tr>
<th>Item</th>
<th>Quantity</th>
<th>Condition</th>
</tr>
</thead>
<tbody>
<tr>
<td>511 Tactical Pants</td>
<td>151</td>
<td>Not Suitable for Re-issue-Insignias Removed</td>
</tr>
<tr>
<td>S/S Tactical Shirts</td>
<td>96</td>
<td>Not Suitable for Re-issue-Insignias Removed</td>
</tr>
<tr>
<td>L/S Tactical Shirts</td>
<td>8</td>
<td>Not Suitable for Re-issue-Insignias Removed</td>
</tr>
<tr>
<td>Class A Pants</td>
<td>9</td>
<td>Not Suitable for Re-issue-Insignias Removed</td>
</tr>
<tr>
<td>Class A Shirts</td>
<td>2</td>
<td>Not Suitable for Re-issue-Insignias Removed</td>
</tr>
<tr>
<td>Ballcaps</td>
<td>11</td>
<td>Not Suitable for Re-issue-Insignias Removed</td>
</tr>
<tr>
<td>Class B Shirts</td>
<td>26</td>
<td>Not Suitable for Re-issue-Insignias Removed</td>
</tr>
<tr>
<td>Wind Breakers</td>
<td>6</td>
<td>Not Suitable for Re-issue-Insignias Removed</td>
</tr>
<tr>
<td>Blue Clerk Shirts</td>
<td>8</td>
<td>Not Suitable for Re-issue-Insignias Removed</td>
</tr>
<tr>
<td>L/S Medic Shirts</td>
<td>3</td>
<td>Not Suitable for Re-issue-Insignias Removed</td>
</tr>
<tr>
<td>S/S Medic Shirts</td>
<td>9</td>
<td>Not Suitable for Re-issue-Insignias Removed</td>
</tr>
</tbody>
</table>

10/17/14
Williamson County
Asset Status Change Form

The following asset(s) is(are) considered for: (select one)
- TRANSFER between county departments
- TRADE-IN for new assets of similar type for the county
- SALE at the earliest auction *
- DONATION to a non-county entity
- DESTRUCTION due to Public Health / Safety

Asset List:

<table>
<thead>
<tr>
<th>Quantity</th>
<th>Description (year, make, model, etc.)</th>
<th>Manufacturer ID# (serial, service tag, or VIN)</th>
<th>County Tag#</th>
<th>Condition of Assets (Working, Non-Working)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Dell Computers, TVs, Cameras, Video Cassette recorder,</td>
<td>See attached report</td>
<td></td>
<td>Non-Working</td>
</tr>
<tr>
<td></td>
<td>File Cabinets, Yellow mop ringers, 1 Grey desk, 1 Avaya phone,</td>
<td></td>
<td></td>
<td>Non-Working</td>
</tr>
<tr>
<td></td>
<td>Laminator, Surge Protector, Dell mouse, Palmcorder,</td>
<td></td>
<td></td>
<td>Non-Working</td>
</tr>
<tr>
<td></td>
<td>Key holder, Radio holder, Handuff case, Glove pouch, Earpieces</td>
<td></td>
<td></td>
<td>Non-Working</td>
</tr>
<tr>
<td></td>
<td>Radio wall charger, Mini Maglite Flashlights, Rescue hook holders</td>
<td></td>
<td></td>
<td>Non-Working</td>
</tr>
</tbody>
</table>

Parties involved:

FROM (Transferor Department): Williamson County Jail (570)

Transferor - Elected Official/Department Head/Authorized Staff:

- Chief Deputy L.C. Marshall
- Print Name
- Signature
- 10-24-14

Contact Person:

- LT. Chris Watts # 2801
- Print Name
- +1 (512) 943-1689
- Phone Number

TO (Transferee Department/Auction/Trade-in/Donee):

Transfereree - Elected Official/Department Head/Authorized Staff OR Donee - Representative: (If being approved for Sale or Trade-in, no signature is necessary.)

Contact Person:

- Print Name
- Print Name
- Signature
- Date
- Phone Number

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Forward to County Auditor's Office

This Change Status was approved as agenda item # in Commissioner's Court on

If for Sale, the asset(s) was(were) delivered to warehouse on by

Auditors Office
Williamson County, Texas
The following assets are to be considered for sale at the earliest auction

<table>
<thead>
<tr>
<th>Item</th>
<th>Quantity</th>
<th>Condition</th>
<th>Manufacturer ID #</th>
<th>County ID</th>
</tr>
</thead>
<tbody>
<tr>
<td>Key Holder</td>
<td>2</td>
<td>Non-Working</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Radio Holder</td>
<td>6</td>
<td>Non-Working</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Handcuff Case</td>
<td>4</td>
<td>Non-Working</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Glove Pouch</td>
<td>6</td>
<td>Non-Working</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Earpieces</td>
<td>2</td>
<td>Non-Working</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Radio Wall Charger</td>
<td>2</td>
<td>Non-Working</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Mini Maglite Flashlight</td>
<td>2</td>
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<td></td>
<td></td>
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<td>Rescue Hook Holders</td>
<td>3</td>
<td>Non-Working</td>
<td></td>
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<td>Laminator</td>
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<td>s/n# SF36551H</td>
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<tr>
<td>Smart Power Surge Protector</td>
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<td>s/n # 62017545</td>
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<tr>
<td>Panasonic Video Camera</td>
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<td>s/n#H1TD00101</td>
<td>BC# 3109</td>
</tr>
<tr>
<td>Panasonic Video Camera</td>
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<td>s/n# H1TD00102</td>
<td>BC# 3110</td>
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<td>Avaya Phone</td>
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<td>Dell Mouse</td>
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<td>Grey Desk</td>
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<td>4 Drawer Grey File Cabinet</td>
<td>1</td>
<td>Non-Working</td>
<td></td>
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<td>4 Drawer Black File Cabinet</td>
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<td></td>
<td></td>
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<td>4 Drawer Tan File Cabinet</td>
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<td>Non-Working</td>
<td></td>
<td></td>
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<td>4 Drawer White File Cabinet</td>
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<td></td>
<td>A10711</td>
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<td>Panasonic Palmcorder</td>
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<td>Non-Working</td>
<td>s/n# C8WA1450</td>
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<tr>
<td>Emerson Video Cassette Recorder</td>
<td>1</td>
<td>Non-Working</td>
<td>s/n# U43210298</td>
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<tr>
<td>Yellow Mop Ringers</td>
<td>11</td>
<td>Non-Working</td>
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<td>Dell Optiplex 740</td>
<td>1</td>
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<td>s/n# 169RXF1</td>
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<td>s/n# J223S91</td>
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<td>Dell Optiplex GX520</td>
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<tr>
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<td>s/n# 824D1C1</td>
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<td>Dell Optiplex GX520</td>
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<td>s/n# C24D1C1</td>
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<td>Dell Dimension 4700</td>
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<tr>
<td>Dell Latitude D630</td>
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<td>Dell Latitude E5400</td>
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<td>Dell Latitude D620</td>
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<td>Dell XFR D630</td>
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<td>Non-Working</td>
<td>s/n# 78R4HH1</td>
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<tr>
<td>Dell Optiplex GX1</td>
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<td>s/n# 77U7L</td>
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<td>Dell Dimension 4600</td>
<td>1</td>
<td>Non-Working</td>
<td>s/n# 6SFBJ31</td>
<td></td>
</tr>
</tbody>
</table>
MEMORANDUM
Williamson County Sheriff's Office
Corrections

TO: Captain Pohluda
FROM: Lt. Christopher T. Watts
DATE: 10/15/2014
SUBJECT: Auction Items

The following items are for Auction:

1. Computers (15) in total are working but have been replaced on IT recommendation.
2. The yellow mop rings (11) are working but are cracked and some do not close all the way.
3. The file cabinets (5) are working some doors are bent and some don’t lock closed.
4. The Video Cameras (2) and Video Recorders (2) are working but they are missing buttons and they do not hold a complete charge.
5. The Key holders (2); Radio holder (6); Handcuff cases (4) and Glove pouches (6) are ripped beyond repair.
Williamson County
Asset Status Change Form

The following asset(s) is(are) considered for: (select one)
- TRANSFER between county departments
- SALE at the earliest auction *
- TRADE-IN for new assets of similar type for the county
- DONATION to a non-county entity
- DESTRUCTION due to Public Health / Safety
- SALE to a government entity / civil or charitable organization in the county at fair market value

Asset List:

<table>
<thead>
<tr>
<th>Quantity</th>
<th>Description (year, make, model, etc.)</th>
<th>Manufacturer ID# (serial, service tag, or VIN)</th>
<th>County Tag#</th>
<th>Condition of Assets (Working, Non-Working)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Dell Optiplex 760</td>
<td>6WL8KQ1</td>
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<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
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<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Parties involved:
FROM (Transferor Department): Auction
Transferor - Elected Official/Department Head/Authorized Staff:

Print Name
Signature

Contact Person:
Tony Hill
Print Name
Date: 10/23/2014 Phone Number: 943-3314

TO (Transferee Department/Auction/Trade-in/Donee): ITS
Transferee - Elected Official/Department Head/Authorized Staff OR Donee - Representative: (If being approved for Sale or Trade-in, no signature is necessary.)

Print Name
Signature

Contact Person:
Tony Hill
Print Name
Date: 10/23/2014 Phone Number: 943-3314

* If the above asset(s) is (are) listed for sale at auction and no bids are made, the Purchasing Director may dispose of or donate this (these) asset(s). A list of the (these) asset(s) to be donated or disposed of will be sent to the Auditor's Office with a date of donation or disposal.

Forward to County Auditor's Office

This Change Status was approved as agenda item # _______ in Commissioner's Court on _________________.

If for Sale, the asset(s) was(were) delivered to warehouse on ________________ by ____________________.
Williamson County
Asset Status Change Form

The following asset(s) is(are) considered for: (select one)

☐ TRANSFER between county departments
☐ SALE at the earliest auction *
☐ TRADE-IN for new assets of similar type for the county
☐ DONATION to a non-county entity
☐ DESTRUCTION due to Public Health / Safety
☐ SALE to a government entity / civil or charitable organization in the county at fair market value

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<tr>
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<th>Description (year, make, model, etc.)</th>
<th>Manufacturer ID# (serial, service tag, or VIN)</th>
<th>County Tag#</th>
<th>Condition of Assets (Working, Non-Working)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
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<td></td>
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<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Parties involved:

FROM (Transferor Department): Auction

Transferor - Elected Official/Department Head/Authorized Staff:

Tony Hill
Print Name
Signature

10/21/2014 Date

Contact Person:
Tony Hill
Print Name
Phone Number

TO (Transferee Department/Auction/Trade-in/Donee): Juvenile Services

Transferee - Elected Official/Department Head/Authorized Staff OR Donee - Representative: (If being approved for Sale or Trade-in, no signature is necessary.)

Contact Person:
Kory Capps
Print Name
Phone Number

Signature

* If the above asset(s) is (are) listed for sale at auction and no bids are made, the Purchasing Director may dispose of or donate this (these) asset(s). A list of the (these) asset(s) to be donated or disposed of will be sent to the Auditor’s Office with a date of donation or disposal.

Forward to County Auditor’s Office

This Change Status was approved as agenda item # _____ in Commissioner’s Court on ____________________

If for Sale, the asset(s) was(were) delivered to warehouse on __________________ by __________________
<table>
<thead>
<tr>
<th>Qty</th>
<th>Item</th>
</tr>
</thead>
<tbody>
<tr>
<td>6</td>
<td>gray stackable chairs</td>
</tr>
<tr>
<td>1</td>
<td>gray rolling chair</td>
</tr>
<tr>
<td>1</td>
<td>small metal table</td>
</tr>
<tr>
<td>1</td>
<td>5-drawer file cabinet</td>
</tr>
<tr>
<td>1</td>
<td>desk w/ return</td>
</tr>
<tr>
<td>1</td>
<td>dark wood desk</td>
</tr>
<tr>
<td>1</td>
<td>projector screen</td>
</tr>
<tr>
<td>2</td>
<td>red chairs</td>
</tr>
<tr>
<td>1</td>
<td>small bookshelf</td>
</tr>
</tbody>
</table>
Williamson County
Asset Status Change Form

The following asset(s) is(are) considered for: (select one)

- TRANSFER between county departments
- SALE at the earliest auction *
- TRADE-IN for new assets of similar type for the county
- DONATION to a non-county entity
- DESTRUCTION due to Public Health / Safety
- SALE to a government entity / civil or charitable organization in the county at fair market value

Asset List:

<table>
<thead>
<tr>
<th>Quantity</th>
<th>Description</th>
<th>Manufacturer ID# (serial, service tag, or VIN)</th>
<th>County Tag#</th>
<th>Condition of Assets (Working, Non-Working)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>HP Laserjet 4000N printer</td>
<td></td>
<td>100076</td>
<td>Working</td>
</tr>
<tr>
<td>2</td>
<td>Dell Computer gx520 optiplex</td>
<td>6JHN81, ZJHN81</td>
<td></td>
<td>Working</td>
</tr>
<tr>
<td>1</td>
<td>Emerson UHS TV</td>
<td></td>
<td></td>
<td>Working</td>
</tr>
<tr>
<td>2</td>
<td>Storage Shelves</td>
<td></td>
<td></td>
<td>Working</td>
</tr>
</tbody>
</table>

More items attached →

Parties involved:

FROM (Transferor Department): Human Resources

Transferor - Elected Official/Department Head/Authorized Staff:

Tara Raymore
Print Name
Signature

TO (Transferee Department/Auction/Trade-in/Donee):

Transferree - Elected Official/Department Head/Authorized Staff OR Donee - Representative: (If being approved for Sale or Trade-in, no signature is necessary.)

Tony Hill - Auction
Contact Person:

Print Name
Signature

Contact Person:

Print Name
Signature

* If the above asset(s) is (are) listed for sale at auction and no bids are made, the Purchasing Director may dispose of or donate this (these) asset(s). A list of the (these) asset(s) to be donated or disposed of will be sent to the Auditor's Office with a date of donation or disposal.

Forward to County Auditor's Office

This Change Status was approved as agenda item # _______ in Commissioner's Court on ____________________________

If for Sale, the asset(s) was(were) delivered to warehouse on ____________________________ by ____________________________
1 TV Stand
1 File Cabinet (3 Drawers High)
1 Wooden Desk Top piece
1 Wooden Desk bottom
3 Computer monitors (Dell)
1 3m Overhead projector (Transparency Slide)
2 Boxes of basic calculators
1 Sign Stand
1 Paper display stand
1 Tape recorder with microphone
1 Sign organizer
5 Keyboards
10 File storage organizers (desktop)
1 Canon Cassette – NP7130

Various plastic storage units for paper (desktop type)

Various travel bags.
Williamson County
Vehicle Status Change Form

To be completed by department releasing vehicle:

1) Identify Vehicle:
   A6500995
   S10
   PK0527
   Vehicle Identification Number
   N/A
   License Plate Number
   2005
   Year
   SCAG
   Make
   TURF TIGER
   Model
   ORANGE
   Color

2) Reason for Status Change:
   □ Accident
      Received: 1. Williamson County Fleet Incident/ Crash/ Vandalism Report
               2. The Official Accident Report
               3. A Vehicle Insurance / Litigation Form
   □ High Mileage: List actual mileage
   □ Not mechanically sound
   □ Other: Explain

3) Elected Official/Department Head/Authorized Staff
   Print Name
   Randy Bell
   Signature
   Date
   October 23, 2014

To be completed by Fleet Services Manager:

1) Method of Status Change: This vehicle is to be considered for: (Select one)
   • SALVAGE for parts / SALE at the earliest auction
   • TRANSFER between county departments
   • TRADE-IN for new assets of same general type for the county
   • SALE to a government entity / civil or charitable organization in the county at fair market value
   • Other

   Print Name
   R. Rodgers
   Signature
   Date
   10-24-14

To be completed by Human Resources Analyst:

All applicable accident paperwork has been received and there is no litigation pending on this unit. It has been cleared for retirement.

HR Release Authorization:

To be completed by Budget Office (only for transfers):

Transfer has been reviewed and approved:

Signature:

All forms must be routed to the County Auditor's Office once the final authorization and approval have been received.